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**Via Electronic Filing**

Ms. Marlene H. Dortch, Secretary  
Federal Communications Commission  
445 12th Street, S.W., TW-A325  
Washington, D.C. 20554

**RE: Second Periodic Review of the Commission's Rules and Policies Affecting the  
Conversion to Digital Television, MB Docket No. 03-15  
Standardized and Enhanced Disclosure Requirements for Television Broadcast  
Licensee Public Interest Obligations, MM Docket No. 00-168  
Retention by Broadcasters of Program Recordings, MB Docket No. 04-232**

Dear Ms. Dortch:

Pursuant to section 1.1206 (b)(2) of the Commission's rules, we hereby submit this notice regarding an *ex parte* meeting in the above-referenced proceedings.

On Tuesday, October 4, 2004 representatives of the Public Interest, Public Airwaves Coalition met with FCC Media Bureau staff including Kenneth Ferree, Rick Chessen, Robert Ratcliffe, Mary Beth Murphy, and others. Attending the meeting were Meredith McGehee, Alliance for Better Campaigns; Celia Wexler, Common Cause; Jeff Chester, Center for Digital Democracy; Dana Mason, U.S. PIRG; Michael Calabrese and Jim Snider, New America Foundation; Angela Campbell and Karen Henein, Institute for Public Representation at Georgetown University Law Center.

The representatives discussed the importance of implementing disclosure requirements and public interest processing guidelines for digital broadcasters including local civic and electoral programming. In addition, the contents of the letter from Meredith McGehee to Chairman Powell in *Retention by Broadcasters of Program Recordings*, MB Docket No. 04-232 (filed July 29, 2004), were discussed.

In accordance with the Commission's rules, this *ex parte* notice is being filed electronically in the above referenced dockets. If you have any questions regarding this filing, please do not hesitate to contact me at (202) 662-9545.

Respectfully Submitted,

/s/

Karen Henein